

Appendices

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**NORTHAMPTON
BOROUGH COUNCIL**

Item No.

13

Wards: N/A

Name of Meeting:	CABINET
Meeting Date:	5 March 2007
Directorate:	Chief Executive's
Corporate Manager:	FRANCIS FERNANDES
Agenda Status:	Public part of Agenda

Report Title	MEETINGS CYCLE 2007/08
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KEY DECISION	NO
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1. Recommendations

That Council adopt the attached Meetings Cycle for 2007/08.

2. Summary

This report proposes a Meetings Cycle for 2007/08 for adoption by Council on 26 March 2007.

3. Report Background

- 3.1 The attached Meetings Cycle (Appendix A) has been drawn up following the usual conventions. The main points to bear in mind being:
- 3.1.1 June and July 2007 have been reworked from the current timetable to allow for:
 - (a) a full cycle of new Neighbourhood Partnerships meetings, and
 - (b) a special meeting of Cabinet on 11 June to allow for comments on the draft Best Value Performance Plan before its adoption on 25 June.
 - 3.1.2 A monthly cycle of meetings for Cabinet. This is in recognition of the amount of business coming forward and the need over recent months to arrange a number of extra meetings.
 - 3.1.3 The numbering of the Neighbourhood Partnerships follows that agreed under the Neighbourhood Management Scheme. The five Managed Areas having been co-ordinated by the County Council and the Police are not included in this cycle but the dates of meetings, once known, could be added to the Year Book. Appendix B sets out a key.
 - 3.1.4 The cycle of budget meetings for Cabinet and Council follows established practice.
 - 3.1.5 A cycle of meetings for the Employment Committee has not been included as it is to be reviewed at Annual Council.
 - 3.1.6 A cycle of meetings for the Consultative Group has been included and allows for the deadlines set for the publication of the Cabinet Agenda.
- 3.2 The report has been consulted upon as set out in Section 7 below and any comments made taken account of.

4. Options and Evaluation of Options

- 4.1 Cabinet could defer a decision to after the elections and either have no programmed meetings after Annual Council or agree the amended cycle for June, July and August. In either case this would be a unique situation. To date an incoming Administration has accepted the meetings cycle it has inherited and made any changes at the following Annual Council.
- 4.2 A decision to defer would also delay production of the Year Book and would cause uncertainty to the Council's partners in terms of the Local Strategic Partnership, Community Safety Partnership and Town Centre Partnership.

It would also make the booking of external venues (for example, for the Neighbourhood Partnerships) more difficult as many have established bookings by local groups.

4.3 Accordingly, a decision to defer is not recommended.

5. Resource Implications (including Financial Implications)

There will be a marginal increase in printing and accommodation costs caused by the increase in frequency of Cabinet meetings from eight weekly to monthly.

6. Risk and Opportunity Issues

See 4 above.

7. Consultees (Internal and External)

Internal	The Mayor Development Control Team Leader Council Tax Team Leader Community Development Manager Corporate Manager, Governance & Communications	Chief Executive & Directors Group Leaders Group Whips
External	Northamptonshire County Council	

8. Compliance Issues

A: How Proposals Deliver Priority Outcomes

Recovery Plan

Not directly by this report of itself.

Corporate Plan

Nor directly by this report of itself.


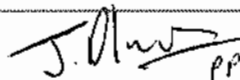
B: Other Implications

Other Strategies
The Meetings Cycle is indirectly related to the Council's governance arrangements.
Finance Comments

Legal Comments

9. Background Papers

Title	Description	Source

Name	Signature	Date	Ext.
Author	F McGown Meeting Services Team Leader 	22.2.07	7101
Corporate Manager	 P.P. Fernandes	22.2.07	7335
Director			

APPENDIX B

NEIGHBOURHOOD MANAGEMENT

KEY TO NUMBERING

A MANAGED AREAS

- | | | | |
|----|--|---|-----------------------------------|
| 1. | CASTLE | } | NOT INCLUDED IN
MEETINGS CYCLE |
| 2. | SPENCER | | |
| 3. | HEADLANDS/EASTFIELDS | | |
| 4. | NORTHAMPTON EAST
(THORPLANDS AND LUMBERTUBS) | | |
| 5. | SOUTH WEST
(DELAPRE) | | |
| 6. | : NP 6 : KINGSTHORPE, BOUGHTON GREEN AND ST DAVIDS | | |

B CO-ORDINATED AREAS (NEIGHBOURHOOD PARTNERSHIPS)

- 7. : NP7 : ECTON BROOK AND BILLING
- 8. : NP8 : ABINGTON AND WESTON
- 9. : NP9 : ST CRISPIN
- 10. : NP10 : NENE VALLEY AND EAST HUNSBURY
- 11. : NP11 : ST JAMES AND WEST HUNSBURY
- 12. : NP12 : DUSTON
- 13. : NP13 : KINGSLEY AND PARKLANDS